



SHRI DRONACHARYA POST GRADUATE COLLEGE

Kallindi Marg, (Near Sports City) Dankaur

Distt: Gautam Buddha Nagar (U.P.) 203201, Ph. 05735-225529

Web.: www.sdpg.in | E-mail : sddcollege97@gmail.com

[Affiliated to C.C.S. University, Meerut]

Internal Quality Assurance Cell

Minutes of Meeting

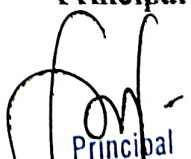
A meeting was held on 3 July 2023 at 1:00 P.M. in the I.Q.A.C. Office. The following members were present in the meeting;

Dr. Girish Kumar Vats	Chairperson (Principal)
Mr. Rakesh Kumar Garg	President
Mr. Rajnikant Aggarwal	Secretary
Mr. Manish Kumar Agarwal	Treasurer
Dr. Rashmi Gupta	IQAC Coordinator
Mrs. Rajwati Devi	Chairman, Dankaur (Member)
Mr. Sushil Manglik	Member (Stakeholder)
Mr. Sanjeev Gupta	Member (Industrialist)
Mr. Manish Singhal	Member (Management)
Dr. Devanand Singh	Senior Faculty Member
Mr. Amit Nagar	Senior Faculty Member
Mrs. Shashi Nagar	Senior Faculty Member
Dr. Rashmi Janha	Faculty Member
Dr. Prashant Connodgia	Faculty Member
Dr. Anuj kumar Bhadana	Faculty Member
Dr. Preeti Rani Sen	Faculty Member
Mr. Ajay Kumar	Member (Office Administration)
Mr. Mohit	Member (Alumni)
Miss. Sadhna	Member (Student)

The following points were discussed:

1. Discussed for the new admissions.
2. Discussion to make academic and activity planner for new session 2023-24.
3. Discussion conduction of orientation programe in every department.
4. Result analysis and remedial actions.
5. Discussion held regarding purchasing of new books for library.
6. Decided to conduct a workshop on NAAC & IQAC.
7. Discussion on to orgranize a Guest Lecture/Seminar/Quiz/Workshop/ Debates.


Cell Incharge


Principal
Shri Dronacharya P.G. College
Dankaur (G.B. Nagar)



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Internal Quality Assurance Cell **Action Taken Report**

The following actions were taken on behalf of the meeting held on 03.07.2023.

1. Efforts are made on new admissions.
2. Academic and activity planner proposed and discussed for approval.
3. Principal ordered to every Department to conduct orientation.
4. Results to be analyzed and remedial actions to be executed.
5. Principle instructed to buy new books for library.
6. A workshop on NAAC & IQAC was conducted on 27.07.2023.
7. Principal ordered to conduct Guest Lecture/Seminar/Quiz/Workshop/ Debates.


Cell Incharge


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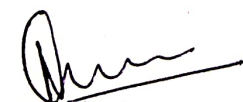
Minutes of Meeting

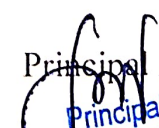
A meeting was convened on 9 October 2023 at 2:30 P.M. in the I.Q.A.C. Office. Following members were present in the meeting:

Dr. Girish Kumar Vats	Chairperson (Principal)
Mr. Rakesh Kumar Garg	President
Mr. Rajnikant Aggarwal	Secretary
Mr. Manish Kumar Agarwal	Treasurer
Dr. Rashmi Gupta	IQAC Coordinator
Mr. Sushil Maglik	Member (Stakeholder)
Mr. Sanjeev Gupta	Member (Industrialist)
Mr. Manish Singhal	Member (Management)
Dr. Devanand Singh	Senior Faculty Member
Mr. Amit Nagar	Senior Faculty Member
Mrs. Shashi Nagar	Senior Faculty Member
Dr. Rashmi Janha	Faculty Member
Dr. Prashant Connodgia	Faculty Member
Dr. Anuj kumar Bhadana	Faculty Member
Dr. Preeti Rani Sen	Faculty Member
Mr. Ajay Kumar	Member (Office Administration)
Miss. Sadhna	Member (Student)

The following points were discussed:

1. Discussion was held to organise a Seminar/Workshop/Guest Lecture/Quiz /Debates.
2. Audits reports to be submitted. Closure for all audits asked to be done.
3. Committee decided to organize Scout Guide Camp of B.Ed. II year students.
4. Review on books/lab requirements.
5. Maintenance of student attendance.
6. Discussion on Departmental Activities.
7. Skill development program.


Cell Incharge


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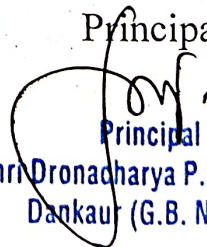
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Internal Quality Assurance Cell **Action Taken Report**

The following actions were taken on behalf of the meeting held on 09.10.2023

1. Principal ordered to conduct Seminar/Workshop/Guest Lecture/Quiz/ Debates.
2. All audits were done and reports were submitted.
3. Principle directed to organize 5 Days Scout Guide Camp of B.Ed.-2nd Year students in the month of December.
4. Lab requirements were submitted by all the Departments regarding purchase of equipment/books as per the NEP syllabus.
5. Monthly attendance reports for every month created and necessary actions taken to improve the attendance.
6. Departmental activities conducted should submit a report to I.Q.A.C.
7. Skill development programs to be planned and conducted.


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Internal Quality Assurance Cell **Minutes of Meeting**

An I.Q.A.C meeting was held on 02.01.2024 at 01:30 P.M. in I.Q.A.C. Office. The following members were present in the meeting:

Dr. Girish Kumar Vats	Chairperson (Principal)
Mr. Rakesh Kumar Garg	President
Mr. Rajnikant Aggarwal	Secretary
Mr. Manish Kumar Agarwal	Treasurer
Dr. Rashmi Gupta	IQAC Coordinator
Mr. Manish Singhal	Member (Management)
Dr. Devanand Singh	Senior Faculty Member
Mr. Amit Nagar	Senior Faculty Member
Mrs. Shashi Nagar	Senior Faculty Member
Dr. Rashmi Janha	Faculty Member
Dr. Prashant Connodgia	Faculty Member
Dr. Anuj kumar Bhadana	Faculty Member
Dr. Preeti Rani Sen	Faculty Member
Mr. Ajay Kumar	Member (Office Administration)
Miss. Sadhna	Member (Student)

The following points were discussed:

1. Review on infrastructure.
2. Discussed on Research and Development.
3. Mentor Mentee enrichment.
4. Discussed for NSS activities.
5. Discussed to conduct Alumni Meet in last week of January.
6. Discussion on new books for library & subscription of printed and online journals.
7. Review on approval process of faculties.

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Internal Quality Assurance Cell Action Taken Report

The following actions were taken on behalf of the meeting held on 02.01.2024.

1. The H.O.D. submitted their infrastructure requirement and work is in progress.
2. Various research policies to be updated and revised in order to imbibe research culture. Faculty should be motivated so that they submit proposals and apply for publications.
3. Review of NSS activities were done.
4. The alumni meet was organized on 28 January 2024.
5. The Mental Mentee Meetings to be conducted on a regular basis. Also mentors should note that special attention to be given for weak students.
6. The principal instructed to the library committee for purchase of new books & subscribing printed and online journals.
7. Approval process for faculties was done.

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Internal Quality Assurance Cell Minutes of Meeting

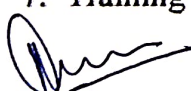
A meeting was convened on 01.05.2024 at 12:15 P.M. in the I.Q.A.C. Office.

The following members were present in the meeting:

Dr. Girish Kumar Vats	Chairperson (Principal)
Mr. Rakesh Kumar Garg	President
Mr. Rajnikant Aggarwal	Secretary
Mr. Manish Kumar Agarwal	Treasurer
Dr. Rashmi Gupta	IQAC Coordinator
Mr. Manish Singhal	Member (Management)
Mr. Amit Nagar	Senior Faculty Member
Mrs. Shashi Nagar	Senior Faculty Member
Dr. Rashmi Janha	Faculty Member
Dr. Prashant Connodgia	Faculty Member
Dr. Anuj kumar Bhadana	Faculty Member
Mr. Ajay Kumar	Member (Office Administration)
Miss. Sadhna	Member (Student)

The following points were discussed:

1. Discussed for the preparation of new session.
2. Discussed to make an appropriate change in the academic and activity calendar.
3. Discussed for the permanent affiliation process of M.Com.
4. Review on yearly IQAC Progress.
5. The committee decided to organize guest lecture/workshop on climate change and environment day on 5th June and International Yoga Day on 21 June.
6. Discussion on purchasing of new books for library.
7. Training placement activities.


Cell Incharge

Principal


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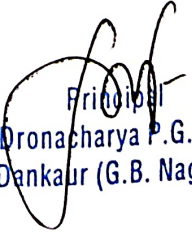
Internal Quality Assurance Cell Action Taken Report

The following actions are taken on the basis of meeting held on
01.05.2024:

1. Efforts are made on admission for the academic year 2024-25.
2. Activity Incharge prepared new activity and academic calendar.
3. Review on the affiliation process of M.Com. to be done.
4. Review on I.Q.A.C. progress to be done.
5. Principal instructed to organize guest lecture on climate change and environment day on 5th June by the Department of Science and International Yoga Day on 21 June.
6. The principal ordered to the purchase of new books for library.
7. To improve our placement training sessions were conducted at each department.


Cell Incharge

Principal


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